



Established in 1978, Ash Lawn Opera presents opera and musical theater at the beautiful Paramount Theatre on Charlottesville's historic Downtown Mall. The Festival offers several internships for college students both during the Festival season from mid-June through mid-August, as well as throughout the year. These internships provide excellent opportunities for students interested in all aspects of theater, arts administration, or business management and give students hands-on experience in the operation of a professional opera company. Interns can focus on a variety of areas, including production, general administration, development, marketing, and press relations. Talented students also have the opportunity to perform during the season.

Interns play an essential role in the effective operation of our company. Our small staff relies on our interns to execute important responsibilities. This gives the intern a truly hands-on experience at the behind the scenes work that goes into producing an opera. Summer interns have the added benefit of seeing the finished production, or even performing in it!

Qualifications

All internships require:

- an appreciation for the arts
- strong writing skills
- strong computer skills
- attention to detail
- ability to multi-task
- prioritization
- ability to work on a team
- working under pressure
- working with a variety of people (artists, donors, children, adults, community members, etc)
- valid driver's license

While the specific responsibilities are detailed below, keep in mind that a company this size requires that everyone be willing to work together - many projects will involve several different departments. In addition to specific duties pertaining to each internship, interns are expected to perform general office work on a day to day basis – answering phones, photocopying, drafting emails, research, etc.

Education Intern

This internship provides the intern with a hands-on experience in arts education. The intern will work closely with the Education Committee helping to design education materials, help coordinate education programs (KidsFest, Opera Connects for Teachers, Artist-in-Residence, "Barber of Cville"), database management, program statistics, Piedmont Council for the Arts liaison for *Americans for the Arts: Arts & Economic Prosperity IV Study*.

When: Spring and Summer

Arts Administration Intern

This internship provides an invaluable opportunity for any student interested in a career in arts administration, introducing the student to all aspects of the production and operation of an opera company. Responsibilities include coordinating Young Artist recitals and scenes programs, compiling ticket information, compiling information packets for artists, edit other materials related to classical programming, general office duties.

When: Fall, Spring, and Summer

Press/Marketing Intern

This internship is particularly beneficial to students with a strong interest in press relations, marketing, and graphic design. Responsibilities include providing assistance on all marketing and PR related projects; press releases, artist files, archive management, website management, social media, proofing materials, and other projects as needed.

When: Spring and Summer

Round Robin Intern

This internship is a unique opportunity to experience every aspect of Ash Lawn Opera Festival. As a Round Robin Intern one moves among the various departments participating in the preparation and execution of our performance season. The intern will, at different times, fulfill all the roles described in the internships above. This internship includes the option of performing as part of the ensemble.

When: Summer

Compensation

All internships are unpaid. Arrangements for college credit can be made.

Intern must provide own transportation.

Housing may be provided, however preference is given to interns with local housing arrangements.

Ash Lawn Opera Festival is a professional opera company presenting fully-staged opera and musical theatre at the Paramount Theater in Downtown Charlottesville.

The Festival is committed to providing the highest quality artistic and educational programming for the community, Commonwealth, and nation.

The 2011 season will include *The Barber of Seville* by Rossini and *The King and I* by Rodgers & Hammerstein.